

ALPS PRINTING INSTRUCTIONS

1) Expository picture sets (9 pages per set)

- front only
- A3 size (about 11 x 17)
- cardstock
- laminated

*Sides (about 1 – 1.5 inch) cut off so that the final size is a square around the pictures

2) Narrative picture sets (9 pages per set)

- front only
- A3 size (about 11 x 17)
- cardstock
- laminated
- cut horizontally along cut lines

3) Scripts, Passages, and Stories Booklet

- single sided
- glossy 60 lb paper
- A4 size (8.5 x 11)
- spiral bound (bind on left where there is an extra margin)

***THE FIRST TWO PAGES AND LAST TWO PAGES ARE THE COVERS – THEY SHOULD BE PRINTED ON CARDSTOCK FRONT AND BACK.**

***PAGES 3, 8, 13, 15, and 25 ARE SECTION DIVIDERS. THEY SHOULD BE PRINTED ON GLOSSY CARDSTOCK, SINGLE SIDED.**

4) Vocabulary Words Booklet

- Cardstock
- Double sided
- Each card should be about 4x6 inches each
- Punch two holes--one in the upper left and one in upper right hand corner (so that you can put large rings in them so they will flip.)

*Please reference the ALPS materials and procedures properly.